Foreword

Hello! Welcome to Tongji University!
We wrote this guide book for you to help you with your life on campus and even in Shanghai. It contains some useful information that you may need in your study and daily life. Hope it can really do some help and wish you enjoy your life here!

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April. 2017
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First Arrived in Shanghai

Overview of Shanghai ➔ 6
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Overview of Shanghai

Shanghai, once a humble fishing village, is now the economic, financial, trade and shipping center of China. It is a modest and inclusive city with both traditional cultural deposits and modern fashion. In Shanghai, you can find the mixture of tradition and modernity, the fusion of western and eastern culture and the coexistence of prosperity and serenity.

a) Communication
1. Country code: +86
2. Area code: 021
3. Cellular operator: China Mobile(中国移动), China Unicom(中国联通), China Telecom(中国电信)

b) Emergency
1. Fire: 119
2. Ambulance: 120
3. Police: 110

c) Life
1. Currency: CNY Monetary unit: RMB(元/¥)
2. Electricity: 220V 50Hz. The socket is the flat one with three or two feet. You can use socket adapter.
3. Some useful websites:
   Shanghai, China: http://www.shanghai.gov.cn/ (both in English and Chinese)
   Shanghai Exit-Entry Administration Bureau: http://crj.police.sh.cn/ (Only in Chinese)

Overview of Tongji University

The history of Tongji University can be traced back to 1907 when Tongji German Medical School was founded by Erich Paulun, a German doctor in Shanghai. It was formally established as a university in 1923 and was renamed as National Tongji University in 1927, becoming one of the earliest seven national universities of China.

Now, Tongji University is one of the leading universities in China, listed on the ‘Project 985’ and ‘Project 211’. To benefit mankind and the whole world with one heart is the common idea and goal for all Tongji members.

a) Basic information
1. Address: 4800 Cao’an Highway, Shanghai, P.R. China (Jiading Campus)
2. Tel: +86-21-65982200
3. Zip code: 201800

b) Websites:
Tongji University: [http://www.tongji.edu.cn/](http://www.tongji.edu.cn/)
Tongji University International Students Office: [http://study.tongji.edu.cn/](http://study.tongji.edu.cn/)
Tongji University Management Information System（同济大学教务管理信息系统）: [http://xuanke.tongji.edu.cn/](http://xuanke.tongji.edu.cn/)
Tongji University Educational Administration System(同济大学本研教务一体化系统): [http://4m3.tongji.edu.cn/ems/login.action](http://4m3.tongji.edu.cn/ems/login.action)
Tongji University Library: [http://www.lib.tongji.edu.cn/site/tongji/index.html](http://www.lib.tongji.edu.cn/site/tongji/index.html)

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Legal Residence

a) Applying for Entry Visa

1. Place: Chinese Embassy or Consulate in your home country
2. Material: admission letter of Tongji University, JW201 or JW202 form, medical report and other related documents
3. Visa type: X1（long term）or X2（short term）
4. Notice:
   1) After applying for entry visa, you must get back the admission letter, JW201 or JW202 form and other related documents from the Chinese Embassy or Consulate. Visa-free entry is not allowed.

b) Accommodation Registration

International students should apply for the Registration Form of Temporary Residence within 24 hours after entering China.

- International students who live off campus:
  1. Get a Record of Living off Campus for Tongji International Students (同济大学外国留学生校外住宿登记表) from the International Student Office
  2. Register at the local police stations with this record, passport and house-leasing contract and get Registration Form of Temporary Residence (off campus).

- International students who live on campus:
  1. Those who live on Siping Campus or Zhangwu Campus: get the Registration Form of Temporary Residence (on campus) at the reception of No.1 international students’ dormitory building.
2. Those who live on Jiading Campus: get the Registration Form of Temporary Residence (on campus) at the receptions of international students’ dormitory buildings.

Record of Living off Campus for Tongji International Students
《同济大学外国留学生校外住宿登记表》

Registration Form of Temporary Residence (off campus)
《境外人员临时住宿登记单（校外）》

Registration Form of Temporary Residence (on campus)
《境外人员临时住宿登记单（校内）》
C) Residence Permit (For students with X1 visa)

International students with X1 visas are required to get the residence permit within 30 days of their entry.

- **Address**
  Shanghai Exit-Entry Administration Bureau or Exit-Entry Administration Bureau of different districts
  * Exit-Entry Administration Bureau of Jiading District: 1190 Yongsheng Road, Jiading District, Shanghai (上海市嘉定区永盛路 1190 号)
  For addresses of other offices: [http://crj.police.sh.cn/crjjgdzsj_ylb.jsp](http://crj.police.sh.cn/crjjgdzsj_ylb.jsp)
  Office hour: Mon-Sat (except national holiday) 9:00-11:30; 13:30-16:30
  Tel: 86-21-28951900

- **Materials for first application of Residence Permit:**
  1. Your passport (original and copy)
  2. Admission letter of Tongji University (original and copy)
  3. JW202 or JW201 form (the yellow sheet (the 3rd one) and the white sheet (the 1st one)) (original and copy) 
  4. Certification of Verification (For physical examination record for foreigner or overseas Chinese) (See below for more information)
  5. Foreign Student Registration Application (《外国籍学生办证申请函》) (From the International Students Office of Tongji University) (See below for more information)
  6. Registration Form of Temporary Residence (on/off campus)
  7. Passport photo (1 photo)

- **Materials for residence permit extension:**
  1. Your passport
2. Foreign Student Registration Application (《外国籍学生办证申请函》) (From the International Students Office of Tongji University) (See below for more information)

   ➤ Picture attached

3. Registration Form of Temporary Residence (on/off campus)
4. Passport photo (1 photo)

   ● How to get Foreign Student Registration Application (《外国籍学生办证申请函》)

   1. Address: Room 705 Multi-function Building, Tongji University (同济大学综合楼705室)
   2. Materials:
      1) Your passport
      2) Admission letter
      3) Registration Form of Temporary Residence (on/off campus)
   4. The invoice of your tuition and insurance fee (From the financial department of Tongji University) (Except scholarship students)

   ➤ Picture attached

3. Notice:
Foreign Student Registration Application (《外国籍学生办证申请函》) is just a certificate from Tongji University, **not the visa or residence permit**. Students should go to Shanghai Exit-Entry Administration Bureau or Exit-Entry Administration Bureau of different districts to get the residence permit with this application and other materials.

   ● How to get Certification of Verification (For physical examination record for foreigner or overseas Chinese)

   All the students must have their physical examination or have their previously
completed physical examination (completed in your home country) authenticated at the Shanghai International Travel Health Center.

1. Specified place:
   Shanghai international travel healthcare center (上海市国际旅行卫生保健中心)
   Address: 15 Jinbang road, Shanghai (金浜路 15 号)
   Tel: 86-21-62688851
   Website for online reservation: [http://www.sithc.com](http://www.sithc.com)

2. Process of Physical examination reservation:
   - Visit the website: [http://www.sithc.com](http://www.sithc.com)
   - Register
   - Inquire office hour
   - Physical examination reservation

3. Material:
   1) Your passport (original and copy)
   2) Admission letter (original and copy)
   3) Passport photo (4 photos)
   4) All original physical examination certificates and results from your home country and Physical Examination Record for Foreigner.

4. Fee and time for getting the certification:
   - Fee: About 500 RMB per person (All the students should pay for their own examination, including scholarship students)
   - Time: Usually 2 weeks after the physical examination (still subject to the information of healthcare center)

5. Notice:
   - A report from a private hospital in your country is not acceptable.
   - A report from a public hospital in your country is available (need to be sealed)
Validity period of Residence Permit
1. Government-supported students: no longer than 2 years
2. Self-supported students: the same as the period of tuition you have paid
3. Exchange students: the same as the period of insurance you have paid
4. Validity period of Residence Permit cannot exceed your passport validity and the period of your study. Usually the fall semester ends on Jan.31st and spring semester ends on Jul.31st.

Fee and time limit
1. Fee:
   - validity period: in 1 year (excluding 1 year): ¥400
   - validity period: 1-2 years: ¥800
2. Time limit: 7-10 workdays
3. Notice:
   1) Still subject to the information of Exit-Entry Administration Bureau
      (For more official information: http://crj.police.sh.cn/default.jsp)
   2) Fee of applying for residence permit, visa and any other relevant materials need to be paid by students. (including government-supported and self-supported students)

Residence permit changes
1. Changes in address (off campus):
When it changes, you should go to International Students Office of Tongji University to get Record of Living off Campus for Tongji International Students. Then go to the local police station to register in 24 hours.

2. Changes in some important information such as your name, purpose of residence (including dropping out, leaving school in advance, etc.), passport number, accompanying person, school, etc.:

When one of these changes, you should go to International Students Office of Tongji University to get Foreign Student Registration Application. Then go to Exit-Entry Administration Bureau to apply for the changes in 10 days.

d) Reapplication of the passport or residence permit

1. Process
   1) Go to Shanghai Exit-Entry Administration Bureau with your identification (such as copy of your passport, enrollment certificate, etc.) to get the report of the loss.
   2) Go to Chinese Embassy or Consulate of your home country to get your new passport
   3) Go to International Students Office of Tongji University to get Foreign Student Registration Application with your new passport
   4) Go to Shanghai Exit-Entry Administration Bureau or Exit-Entry Administration Bureau of different districts to get your new residence permit or visa, etc.

e) Temporary accommodation

If you do not get your dormitory well-prepared, you can book a room in a hotel near Tongji as your temporary accommodation.

Here are some hotels near Tongji:
<table>
<thead>
<tr>
<th>NO.</th>
<th>Hotel</th>
<th>Add</th>
<th>Reference Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Green Tree Inn</td>
<td>588 Lvyuan Rd.</td>
<td>¥208</td>
</tr>
<tr>
<td></td>
<td>格林豪泰酒店</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/5/8</td>
<td>Reception Center of Tongji</td>
<td>Building No.11, Tongji University Jiading Campus</td>
<td>¥196</td>
</tr>
<tr>
<td></td>
<td>同济嘉实接待中心</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Campus Life

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Dining ➔  25
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**Student ID Card**

**a) Student ID card**

1. **Scope of application:**
   - Identification: library, dormitory, etc.
   - Payment: canteen, gym, computer room and supermarket on campus

2. **Password**
   - **Type**
     Consumption password: the one you type in when you spend more than the limited amount (usually 30 RMB) in one day
     Inquiry password: the one for balance inquiry online or on the recharge machine
   - **Original password**
     111111
     *Please change your password as soon as possible!*
   - **Change your password**
     Place: Recharge machines in canteens or Computer Center

3. **Limited amount**
   - **Original limited amount:** usually 30 RMB

4. **Change the limited amount**:
   Place: Recharge machines in canteens or Computer Center

5. **Recharge**

   **By using recharge machine**
   - Find the machine, then choose “转账及查询” (transfer and inquiry) and “银行卡校园卡转账” (transfer the money in bank card to student card)
   - Swipe your bank card
     (Only ABC card is available)
   - Put your student card in the machine
   - Input the amount of money you want to put in your student card
     (no more than 500 RMB)
   - Input the password of your bank card and the consumption password of your student card

   **Online**
   - Download the application: Alipay (支付宝) on your cell phone and register
   - Bind your bank card to Alipay
   - Choose “校园生活” (campus life).
     Then choose “校园一卡通” (student card).
   - Choose “同济大学” (Tongji University)
   - Input your student number, the amount and consumption password

   **In cash (RMB)**
   - Place: the 1st floor of Chunhe Canteen (near Qiuhe Canteen)
     春禾苑1楼入口处（靠秋谷苑一侧的入口）
   - Time: Mon. - Fri. 10:00-14:00
   - Fill in the recharge form
   - Go to the counter with your recharge form, student card and cash

If you recharge your card online, you need to go to canteens or natatorium to activate it.
6. **Report loss**

- **By telephone**
  - 65976561, 65976562
  - (It is round-the-clock voice call)

- **By recharge machine**
  - Place: Recharge machines on campus

- **Go to the counter**
  - Place: Room 114, F Building
  - Your valid documentation is needed.

- **Online**
  - Website: http://yikatong.tongji.edu.cn
  - Process: 1) Log in with your student number and inquiry password 2) Choose “挂失” (report the loss) 3) Input inquiry number and click “挂失”

7. **Cancel your report of loss**

   Place: Room 114, F Building
   (Counter services only. Your valid documentation is needed.)

8. **Card reissue**
   - Go to the counter
     Place: Room 114, F Building
     (Your valid documentation is needed. The remaining balance will be transferred to the new card. You need to pay ¥20 for the new card.)
   - Self-service
     Place: self-service machines in F Building
     (Your valid documentation is needed and your remaining balance is more than ¥20)
a) **Academic Information**

1. **Tuition:**
   - **Payment:**
     Process: get the notice from *International students Office* and then go to Tongxin Building to pay your tuition.
     Place: Room 227, Tongxin Building (同心楼)
     Office hour: 8:00-11:15 a.m. or 1:30-4:00 p.m. (Exclusion: Tuesday afternoon)
     Notice: For new international students, the tuition has to be paid in the first 2 weeks of the semester. If your payment is delayed, 5% of your tuition will be charged in addition and you cannot choose lessons and get credits.
   - **Prolong the semester and tuition payment**
     1) Self-support master or doctoral students need to pay half of the tuition of an academic year for prolonging more than one semester.
     2) In the prolonged semester, master students who get Chinese Government Scholarship or Shanghai Government Scholarship won’t get scholarship any longer and need to pay tuition or other relative fees as self-support students.
     3) Doctoral students who get Chinese Government Scholarship or Shanghai Government Scholarship can apply for a prolonged scholarship before 15 April every year. It will not be accepted if overdue.
     4) If permitted, one can continue his study with scholarship; otherwise one can continue his study as a self-support student.

2. **Ask for leave**
   - Sick leave: A sick-leave certificate from your doctor is required.
   - Personal leave less than 2 days: You should ask a leave from your homeroom teacher, inform the academic section of your college and get its permission.
   - Personal leave more than 3 days (including 3 days): A personal-leave certificate is required. Meanwhile, you should inform the academic section of your college and the International Student Office to get their permissions.
     (Usually a personal leave shouldn’t be longer than 2 weeks.)

3. **Course selection**
   - Method:
     Open the Page: [http://4m3.tongji.edu.cn](http://4m3.tongji.edu.cn) and use your student number as ID to log in.
     Click the button "个人选课" (Course selection) to enter the course selection platform within the specified time. When completed, you can check your class schedule on “我的课表” (My class schedule)
(To ensure the operation of the course selection system, you had better use Firefox or Chrome on computer or UC browser on smartphone.)

- **Notice:**

1) **International students** can have the following courses exempted: 《英语》(English), 《思想道德修养与法律基础》(Ideological and Moral Cultivation and Legal Basis), 《中国近代史纲要》(Outline of Chinese Modern History), 《军事理论》(Military Theory), 《军训》(Military Training)

International students (Except those who study philosophy, international politics and economics) can also have the following courses exempted: 《毛泽东思想和中国特色社会主义理论体系》(Introduction to Maoism and Theoretical System of Socialism with Chinese Characteristics), 《马克思主义基本原理》(Basic Principles of Marxism)

2) **Overseas Chinese and students from Hong Kong, Macau and Taiwan** can have the following courses exempted: 《思想道德修养与法律基础》(Ideological and Moral Cultivation and Legal Basis), 《军事理论》(Military Theory) and 《军训》(Military Training)

Students (Except those who study philosophy, international politics and economics) can also have the following courses exempted: 《毛泽东思想和中国特色社会主义理论体系》(Introduction to Maoism and Theoretical System of Socialism with Chinese Characteristics), 《马克思主义基本原理》(Basic Principles of Marxism)

4. **credit**
Different kinds of international students must obtain specific credits (according to your training plan) to finally get relevant certificates.

- **Query:**
  
  
  Choose “学号” (Student), “成绩查询” (Score inquiry), “学分统计” (Credits statistics).
  
  Then you can see “总学分” (Total credits), “必修课” (Credits of compulsory courses), etc.

5. **GPA**

The grade of your course and GPA can be inquired on the website: xuanke.tongji.edu.cn

- **Calculation**
  1) Grade point of course = credit * grade point
  2) GPA = Sum of grade point of course / Sum of credit

(For example, on this page, you can see your grade point of course and GPA of different semesters.)

6. **Scholarship**

International students can apply for different types of scholarships, including...
Shanghai Government Scholarship and Confucius Institute Scholarship, etc. You can get more information on the website of International Student Office: http://study.tongji.edu.cn/

Please pay attention to application requirements and deadline, etc.

7. Internship

Full-time international students in Tongji who do off-campus internships should observe Internship regulation for International students of Tongji University. For more information: http://study.tongji.edu.cn/

Internship regulation for International students of Tongji University

1. International students can do internships outside school according to the regulation and educational plan. A part internship is not permitted (except subsidy for transportation and means).
2. International students who apply to do internship should meet below requests:
   1) Must be registered full-time students studying at Tongji University.
   2) Must attain a residence permit (study type) issued by Shanghai exit and entry administration bureau including remark of internship information.
   3) More than two internships at the same time for one international student are not permitted.
   4) The internship should meet requirements of the teaching plan and be relevant to the major of international students.
   5) No record of breaching Chinese Law or rules of Tongji University.
3. Application procedure:
   1) International students submit the application form.
   2) Approved by supervisor, college and educational departments.
   3) Approved by international students office.
   4) Internship company’s feedback.
   5) International students office issue internship permit and introduction letter to international students.
   6) International students prepare relevant documents and apply for remark of Internship information at Shanghai exit and entry administration bureau.

Process:

International students submit the application form → Approved by supervisor, college and educational departments → Approved by international students office → Internship company’s feedback

Does the internship match the teaching plan and reality?
Save the teaching plan and other relative documents at college.
b) Library

1. Library

- Location: The highest Square Building on Jiading Campus
- Opening hours: 8:00—22:00
- Book Loan:

**Exchange students can only read books in the library. If exchange students want to borrow books, they should conduct other related formalities.**

1. Open the website of Tongji University Library: [http://www.lib.tongji.edu.cn](http://www.lib.tongji.edu.cn)  
   Or [http://webpac.lib.tongji.edu.cn/](http://webpac.lib.tongji.edu.cn/)  
   Change the language into "English".

2. Search the book you want. Then find the book with Call No.

3. Take your student ID card and book to the loan counter on the first floor.

4. If the book you want is “borrowed”, you can ask the teacher to reserve the book at the loan counter. When the book is returned, the teacher will inform you by text. Then you can come to fetch it.
5) There is a book-crossing twice a week between different campuses. So if the book you want is in libraries on other campuses, you can make a reservation as mentioned above.

- **Loan period**
  Initial: 30 days.
  You can ask for renewal (twice) for another 15 days respectively in the last 10 days of the initial loan period. So the longest period is 60 days.

- **Overdue books**
  If you do not return books on time, you will have to pay 0.05 RMB per day. The money will be deducted from your Student ID card.
  If you do not return books in 100 days after the loan period, you will be prohibited from borrowing books for one month.

- **The compensation of the lost/damaged books**

  - If the book you borrowed is lost or damaged, you have to pay 3-5 times of its original price as fine.
  - If you can't purchase a new book to return, if publication year cannot be defined, replace it with the year of its first collection.
  - If you purchase a new book to return, you should make sure that it is the same edition as the original one and you should pay another 5 RMB for administrative charge.

  \[
  \begin{align*}
  & \text{Domestic publication:} \\
  & 100.00 \text{ RMB} + \text{handling charge (10.00 RMB)} + \\
  & \text{custodian fee} \times \frac{\text{Current year} - \text{Publication year}}{1.00 \text{ RMB}} \\
  \end{align*}
  \]

  \[
  \begin{align*}
  & \text{Foreign publication:} \\
  & 500.00 \text{ RMB} + \text{handling charge (10.00 RMB)} + \\
  & \text{custodian fee} \times \frac{\text{Current year} - \text{Publication year}}{10.00 \text{ RMB}} \\
  \end{align*}
  \]

  If publication year cannot be defined, replace it with the year of its first collection.

  If you purchase a new book to return, you should make sure that it is the same edition as the original one and you should pay another 5 RMB for administrative charge.

- **Self-study**

  1. **Self-study classrooms & Opening hours**

<table>
<thead>
<tr>
<th>Classrooms</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st floor of An Building</td>
<td>18:30-22:30 on weekdays</td>
</tr>
<tr>
<td>安楼（A 楼）一楼</td>
<td>8:00-22:00 at weekends</td>
</tr>
<tr>
<td>Room A104,Kaiwu Guan -Branch library of Mechanical Engineering Faculty (开物馆 A104)</td>
<td>8:00-11:00,13:30-16:00 on weekdays</td>
</tr>
<tr>
<td>Room 512, Jishi Building</td>
<td>8:00-17:00 on weekdays</td>
</tr>
<tr>
<td>Branch Library</td>
<td>Operating Hours</td>
</tr>
<tr>
<td>----------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Room 130, Zhixin Guan</td>
<td>8:30-16:00 on weekdays (Except Tuesday afternoon)</td>
</tr>
<tr>
<td>Room 309, Ningyuan Guan</td>
<td>8:00-17:00 on weekdays</td>
</tr>
<tr>
<td>Room 104&amp;106, Tongda Guan</td>
<td>8:00-11:30, 13:30-16:00 on weekdays</td>
</tr>
<tr>
<td>Room 126, Weixin Guan</td>
<td>9:30-16:00 on weekdays</td>
</tr>
<tr>
<td>Timing Coffee bar</td>
<td>10:00-22:00</td>
</tr>
<tr>
<td>Starbuck</td>
<td>7:00-22:00</td>
</tr>
<tr>
<td>Mc Donald’s</td>
<td>7:00-22:00</td>
</tr>
<tr>
<td>Tee bar, 1st floor in Tongde Building</td>
<td>12:00-22:00</td>
</tr>
<tr>
<td>Main Library</td>
<td>8:00-22:00</td>
</tr>
</tbody>
</table>
### a) Dining Hall (Student ID card is available)

<table>
<thead>
<tr>
<th>Hall</th>
<th>Serving</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chunhe Canteen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Chinese fried dishes (like bento)</td>
<td>10:30-13:00, 16:00-19:00</td>
</tr>
<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Chinese fried dishes</td>
<td>10:30-13:00, 16:00-19:00</td>
</tr>
<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Muslim food</td>
<td></td>
</tr>
<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Bakery</td>
<td></td>
</tr>
<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Teachers’ Canteen</td>
<td></td>
</tr>
<tr>
<td>Qiugu Canteen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt;</td>
<td>Chinese dim sum &amp; wheaten food (such as noodles)</td>
<td>6:00-13:00, 16:00-19:00</td>
</tr>
<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt;</td>
<td>Fried dishes, cold dishes, soup, etc.</td>
<td>10:30-13:00, 16:00-18:30</td>
</tr>
<tr>
<td>3&lt;sup&gt;rd&lt;/sup&gt;</td>
<td>Specials</td>
<td>10:30-13:00, 16:00-19:00</td>
</tr>
</tbody>
</table>

### b) Coffee bar

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>bar in Tongde Building</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; floor in Tongde Building</td>
</tr>
<tr>
<td>Gushu Coffee</td>
<td>S6-101,No.199,Lane6130,Jiashi Plaza</td>
</tr>
<tr>
<td>Starbucks</td>
<td>S7-101,No.198,Lane6130,Jiashi Plaza</td>
</tr>
<tr>
<td>Popularfashion Milktea</td>
<td>No.1901,Lane6130,Jiashi Plaza</td>
</tr>
</tbody>
</table>

Location of the canteens and coffee bars: please refer to the [Campus Map](#)
Medical Care

a) Purchase of insurance (only for exchange students and self-support students)

According to related documents from Chinese Ministry of Education, international students in China shall purchase Comprehensive Medical Insurance & Protection Scheme for Foreigners Staying in China (来华留学生综合保险).

- Scope of application: public hospitals in mainland China.
  Branches of public hospitals, foreign wards, VIP wards, chartered wards, separate wards, other specialized wards and correspondent treatment are excluded.
- Premiums: ¥ 300 per half a year per person or ¥ 600 per year per person
  ¥ 400 per half a year per person or ¥ 800 per year per person
- For more information: [http://www.lxbx.net](http://www.lxbx.net)

b) School hospital (for general diseases)

- Location: Between the basketball court and the playground
- Opening hours: Mon.- Fri. 8:00-12:00; 13:00-17:00
- Emergency number: 65983221
- Treatment process: Precheck→Register(get a temporary registration card)→Wait and see the doctor→Pay→Get examinations or medicine
- Tips:
  1) You need to pay all the medical costs at that time. Whether you can get reimbursement depends on the insurance you bought before.
  2) Some medical personnel cannot speak English well, so you had better go there with a Chinese partner

c) Public hospitals

- Most public hospitals in Shanghai have a department for foreigners and those who come from Hong Kong, Macao and Taiwan so that students from all over the world can have medical services.
  *The fee of such department is always relatively high, please consult the insurance company in advance.
- Following hospitals are recommended when the disease is serious:
  1. Ruijin Hospital - North Area.
  1) Address: 999 Xiwang Road (Near Yongsheng Road) (希望路 999 号(近永盛路)
  2) How to get there:
     Take free shuttle bus in front of Building No.7 (for details, please read Traffic), then transfer Metro Line 11 at the station of Shanghai Automobile City and get off at Jiading New Town, at last walk for about 800 meters.
  2. Anting Hospital
  1) Address: 204 Changji Road (昌吉路 204 号)
2) How to get there: Take free shuttle bus in front of Building No.7 (for details, please read *Traffic*), then transfer Metro Line 11 at the station of Shanghai Automobile City and get off at Anting. At last walk for about 1400 meters.

- Other recommended hospitals: Shanghai Hospital/Huashan Hospital/Ruijin Hospital/Zhongshan Hospital.
- Treatment process: Precheck→Register (get a temporary registration card)→Wait and see the doctor→Pay→have medical examination or get the medicine. Due to medical resources, you may have to wait for a relatively longer time.
- Basic cost (specific medicine and examinations are excluded): about ¥300.
- Tips: Your passport is required.

d) **Foreign funded private hospitals**

- There are several private sino-foreign joint hospitals in Shanghai, where most doctors have international practitioner licenses. But the costs may be high.
- Treatment process: bring your passport and credit card. There will be guiding staff. You may be required to fill a personal file when you first arrived.
- There are also several clinics from different countries as well as the SIMC (Shanghai International Medical Center) to fulfill different medical needs.
- Notice: Medical costs there are not recoverable from the insurance.

e) **Emergency**

- Emergency call in China: **120**
- The ambulance will arrive in 8 to 10 minutes.

f) **Pharmacy around the campus**

General OTC drugs are available. If you don’t get better, please go to hospital.
Network Communication

***Notice: Please pay attention to the information you get and beware of the frauds! If there is any problem, you can ask International Students Office for help!

a) Telecom

- **SIM card of mobile phone**
  There are three major telecom operators in China. You can buy a SIM card according to your individual needs.

1) **China Mobile:**
   Add: 300, Lv yuan Road (绿苑路), Anting Zhen

2) **China Telecom:**
   Add: Dormitory Building 1 or 38 Xinhuang Road (新黄路), Anting Town

3) **China Unicom:**
   Add: 83-2 Moyu Road (墨玉路), Anting Town

b) Network service

1. **Have access to broadband in dormitory:**
   - Add: Telecom Business Agency (in Dormitory Building 1)
   - Business hour: 9:00-17:00
   - Notice:
     1) There are many kinds of broadband, you can choose one depends on your need.
     2) Your student ID card and passport is required.
     3) There is only one cable in the dormitory, so you need to buy a router if you are going to have WIFI.

- **Register a Tongji E-mail account:**
  1) Open the page: http://mail.tongji.edu.cn/
     Choose ‘Register now’
2) Identification: Input user name (your student number) and password (the same as your student ID card password).

3) Enter the page of ‘set up an e-mail account’ (邮箱开通). Input your user name and password again.

4) Input your basic information and set your e-mail password.
5) Choose ‘submit’ (提交) and log in.
*This E-mail account is used for contacting and having access to important information in Tongji.

---

**Traffic**

**a) Shuttle between Jiading campus and Siping Campus**

1. **School bus**
   1) Depart from Siping Campus:
      Boarding location: The parking lot on the south of University Auditorium
      Time: Mon. - Fri.: 6:45, 7:05, 8:45, 12:15, 14:00
         Weekend: 7:00
   2) Depart from Jiading Campus:
      Boarding location: In front of the Building F
      Time: Mon. - Fri.: 8:00, 10:00, 12:30, 15:30, 16:30, 17:20
         Weekend: 16:30
   3) Notice:
      This service is provided for teachers initially, so it will open to students when there is vacancy. You can have more information in the APP: “同济班车” or “同心云”
The single trip is about 45 minutes.
*You can book tickets on APP:“同济班车”or“同心云”

2. **Bus: Bei’an cross-line bus (北安跨线)**

1) **Depart from Siping Campus:**
   - Original station: Guokang Rd. Sipin Rd. (国康路四平路)
   - Terminal station: Cao’an Rd. Ivyuan Rd. (Tongji University) (曹安路绿苑路（同济大学）)
   - Time: 6:00-20:50

2) **Depart from Jiading Campus:**
   - Original station: Cao’an Rd. Ivyuan Rd. (Tongji University) (曹安路绿苑路（同济大学）)
   - Terminal station: Guokang Rd. Sipin Rd. (国康路四平路)
   - Time: 6:00-20:50

3) **Notice:**
   - Ticket price: from ¥1 to ¥8 (depends on the distance)
   - Departure interval: 1 hour
   - The single trip is about 1-2 hours

*Timetable:

<table>
<thead>
<tr>
<th>Time</th>
<th>Bei’an Cross-line bus (北安跨线)</th>
<th>Additional ones of Bei’an Cross-line bus</th>
<th>School Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Depart from Jiading</td>
</tr>
<tr>
<td>6:00</td>
<td>6:00</td>
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</tr>
<tr>
<td>7:00</td>
<td>7:00 (Sat. 6:40)</td>
<td>6:40 (Sat.)</td>
<td>7:00</td>
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<td>8:45</td>
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<td>14:00</td>
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<td>15:00</td>
<td>15:00</td>
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<tr>
<td></td>
<td>15:30</td>
<td>15:45 (Fri.)</td>
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<tr>
<td>16:00</td>
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</tr>
<tr>
<td>21:00</td>
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</tr>
</tbody>
</table>
b) **Rent bikes on campus**

1. **Mobike (摩拜单车)**
   1) **Instruction:**
      Scan the QR code of mobike and download APP
      Register, use the bike and pay online
      Please park the bike in a safe area and lock it after using.
   2) **Fee:**
      0.1 RMB /10 mins (after the identification of Tongji students or faculties)

2. **oFo**
   1) **Instruction:**
      Download APP of oFo or follow its Wechat public number.
      Input the license plate number and get the password. Unlock the bike.
      Please park the bike in a safe area, lock it and remove your password after using.
   2) **Fee:**
      1 RMB for using the bike

---

### Sports Facilities

- **Natatorium**
  Under construction (It will open to the public in Sept.2017)

- **Football field**
  1) **Location:** Playground
  2) **Opening Hours:** 6:00-22:00

- **Basketball court**
  1) **Location:** Beside the playground
  2) **Opening Hours:** 6:00-22:00

- **Table tennis room**
  
<table>
<thead>
<tr>
<th>Location</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Overpass (between C Building and F Building)</td>
<td>8:00-20:00</td>
</tr>
<tr>
<td>1st &amp; 2nd floor in D building (德楼)</td>
<td>8:00-20:00 on weekdays</td>
</tr>
<tr>
<td>Gym in Jiren Building</td>
<td>Unsure, referred to notice</td>
</tr>
</tbody>
</table>

- **Badminton hall**
<table>
<thead>
<tr>
<th>Location</th>
<th>Opening hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Overpass (between C Building and F Building)</td>
<td>8:00-20:00</td>
</tr>
<tr>
<td>1st floor in D building(德楼)</td>
<td>8:00-20:00 on weekdays</td>
</tr>
<tr>
<td>Gym in Jiren Building</td>
<td>8:00-20:00</td>
</tr>
</tbody>
</table>

- **Tennis court**
  1) Location: on the west of football field and the north of school clinic
  2) Opening Hours: 8:00-17:00
  3) Charging Standard: 15RMB for Tongji students before 17:00 on Weekdays, 30RMB in all other time.

- **Golf court**
  1) Location: on the south of Main Library
  2) Opening Hours: 8:00-17:00
  3) Charging Standard: 30RMB/hour for the court, 20RMB for a pack of golf balls (30 balls)

- **Gym**
  1) Location: Right side on 1st floor in Jiren Building
  2) Opening Hours: 11:30-23:30
  3) Charging Standard:

<table>
<thead>
<tr>
<th>Category</th>
<th>Price</th>
<th>Validity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-time card</td>
<td>35 ¥</td>
<td>once</td>
</tr>
<tr>
<td>Month Card</td>
<td>200 ¥/10 times</td>
<td></td>
</tr>
<tr>
<td></td>
<td>280 ¥/20 times</td>
<td></td>
</tr>
<tr>
<td></td>
<td>300 ¥ (unlimited times)</td>
<td></td>
</tr>
<tr>
<td>Season Card</td>
<td>450 ¥</td>
<td>3 months</td>
</tr>
<tr>
<td>Half-year Card</td>
<td>680 ¥</td>
<td>6 months</td>
</tr>
<tr>
<td>Year Card</td>
<td>950 ¥</td>
<td>1 year</td>
</tr>
<tr>
<td>Term Card</td>
<td>600 ¥</td>
<td></td>
</tr>
</tbody>
</table>

- **Supermarket**
  1) **Education Supermarket**
  1) Location: In the Xintiandi Mall.
  2) Business hour: 8:00-22:30
  3) Student ID card is not available
2. **Xintiandi Mall**  
1) Business hours: depends on the shop, generally from 9:00 to 22:00.  
2) Following services available: print service/teaching materials (mostly in Chinese)/stationary & office supplies/PC components/barber service.  
*The shops are privately owned and the owners cannot speak English well. So a Chinese partner is necessary if you want to buy something there.

b) **Jiashi Plaza**

<table>
<thead>
<tr>
<th>Store</th>
<th>Feature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Starbucks</td>
<td>Drink</td>
</tr>
<tr>
<td>Popular fashion Milktea</td>
<td>Drink</td>
</tr>
<tr>
<td>Farmer’s orchard</td>
<td>Fruit shop</td>
</tr>
<tr>
<td>Jiaming Store</td>
<td>Tobacco</td>
</tr>
<tr>
<td>Family Mart</td>
<td>Shop</td>
</tr>
<tr>
<td>Tongyuan Digital</td>
<td>Electronic products &amp; photography</td>
</tr>
<tr>
<td>Gushu bar</td>
<td>Coffee bar</td>
</tr>
<tr>
<td>The ninth Avenue</td>
<td>Chess and card</td>
</tr>
<tr>
<td>Narcissushair Salon SPA</td>
<td>SPA</td>
</tr>
<tr>
<td>Jinina Bakery</td>
<td>Bread</td>
</tr>
<tr>
<td>Xingdu Convenience store</td>
<td>Shop</td>
</tr>
<tr>
<td>Hendian Cinema</td>
<td>ktv</td>
</tr>
<tr>
<td>6+1 KTV</td>
<td>KTV</td>
</tr>
<tr>
<td>Jinzhou Cybercafe</td>
<td>Cybercafe</td>
</tr>
<tr>
<td>M&amp;G</td>
<td>Stationery</td>
</tr>
<tr>
<td>Malilian 玛莉莲</td>
<td>Dessert</td>
</tr>
<tr>
<td>coco</td>
<td>Drink</td>
</tr>
<tr>
<td>Buy Well 百味林</td>
<td>Snack</td>
</tr>
<tr>
<td>Hexintang Pharmacy</td>
<td>Pharmacy</td>
</tr>
<tr>
<td>Xiandebao Shop 鲜德宝超市</td>
<td>Shop</td>
</tr>
</tbody>
</table>

c) **Express delivery**

- Receiving address: 4800 Cao’an Highway, Jiading District. (In Chinese: 嘉定区曹安公路 4800 号同济大学); Postcode: 201800.
- Where to send the parcel: Underground garage of Building F.  
- Where to receive the parcel: Underground garage of Building F/Xintiandi Hall.  
- When to get the parcels: generally from 11:00 to 17:00.(Jinlinbao service is 24-hour)  
The parcels would be kept for two days.  
- After the parcel arrives, a text would be sent to your mobile.(It’s generally banned to receive others’ parcels)
a) **Student Association**

- There are nearly 200 associations in TJU. Each one has its own activity time.
- In the first month of every semester, every association will hold publicity and recruitment in the Artificial Lawn.
- Time of the publicity and recruitment will be informed all over the campus in advance.
- For more details about the associations: search for tjau1995 on Wechat.

b) **Well-known events**

1. **Jiading Star**
   - The Jiading Star singing competition is the most magnificent show in TJU in the first term every year. Every student is welcomed to participate or watch.
   - You can sign up for the competition before it in the campus. There will be well-marked ads.
   - Tickets are required to watch the finals.

2. **Buddy Program**
   - Buddy Program (BP) is organized by the student union, and is aimed at helping international students find buddies and develop friendship.
   - In the beginning of every term, there’s recruiting activity at canteens and dorms.
   - BP includes parties/hanging out/sports activities/etc.

3. **Christmas Carnival**
   - Christmas Carnival is the Expo in campus which is held by students in TJU. It’s the best carnival times for every students.
   - Global Village includes cruise, exposition, performances, etc.

4. **Others**
   - Except all the above, there are different academic or entertainment activities every week. You can choose your favorite to participate.
   - Almost all the activities will be advertised in front of the Xueyuan Canteen in the noon.
   - Besides, the Wechat number of Tongji SU International Department updates activities information regularly.
   - For more details, you can follow these public numbers on Wechat:
     - Tongji University International Student Office: isotju
     - Tongji University Student Union International Department: tjsuguoji
     - Know more about Chinese life: Grabtalk
**Useful Apps**

***Notice: Online shopping and chat applications are widely used in China. Please beware of online frauds and do not engage in illegal activities! If there are any problems, you can ask International Students Office for help!***

**a) WeChat (微信)**
- It is the most frequently used app among students. You can chat with others, get information, and make announcements in groups, etc.
- For more details, you can follow these public numbers:
  - Tongji University International Student Office: isotju
  - Tongji University Student Union International Department: tjsuguoji
  - Know more about Chinese life: Grabtalk
    (After following the public numbers, you can click “View History” to read the passages.)
- Another app: QQ has the similar function.

**b) AliPay (支付宝)**
- For online payment. It is very popular in Shanghai.
- Using process: apply for an ID with your e-mail or phone number→bind a bank card→use it.
  (If you do not have a bank card to bind, you can transfer from other AliPay account.)
- Other functions: recharge your mobile phone and student ID card, pay bills, book flight or train tickets.
  (Wechat also have similar functions)

**c) Taobao (淘宝)**
- A popular online shopping platform.
- It can share the account with Alipay.

**d) Maps**
- Common map apps: Baidu Maps, Autonavi Maps.

**e) Take-out apps**
- You can get food from nearly all restaurants around the campus by using take-out apps.
- The most common apps: 百度外卖(Baidu take-out)/饿了么(Eleme)/美团外卖
(Meituan take-out).
● The process is simple, but cash on delivery is not often accepted.
● Large fast food restaurants like KFC, McDonald, Pizza Hut have their own takeaway websites and phone number and accept cash on delivery.

f) VPN

● Due to the policies in China, apps common used overseas such as Twitter, Facebook, Instagram and most Google service is unavailable in China. You can find a VPN (Virtual Private Network) software (for free or not) to connect to overseas network.
● VPN is available on both computers and smart phones.
Around the Campus

Public Transportation  39
Banking  43
Shopping & Recreation  45
a) **Shanghai Public Transportation Card** (交通一卡通)

It is a kind of prepaid card for public transportation in Shanghai

1. **Scope of application:**
   Different kinds of public transportsations in Shanghai, including metro, bus, taxi, ferry, maglev, etc.

2. **Purchase, recharge and reimbursement**
   - **Purchase:**
     1) Place: Most metro stations in Shanghai
     2) Purchase common card: ¥ 20 for deposit. It can be reimbursed.
        Purchase souvenir card: ¥ 20. It cannot be reimbursed.
   - **Recharge:**
     Low limit of recharge amount: ¥ 10.
     Upper limit of the card: ¥ 1000.
     The recharge amount should be the multiple of 10.
   - **Reimbursement**
     1) Place: Some metro stations, convenience stores and post offices
     2) Some convenient places for reimbursement:

<table>
<thead>
<tr>
<th>Place</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>China Post Branch on Jiading Campus</td>
<td>Xintiandi Mall in Jiading Campus</td>
</tr>
<tr>
<td>CVM Self-service machines in metro stations</td>
<td>Metro Line 11; Shanghai Automobile City, Anting, East Changji Rd., Huaqiao, Malu</td>
</tr>
<tr>
<td></td>
<td>(上海汽车城、安亭、昌吉东路、花桥、马陆)</td>
</tr>
</tbody>
</table>

2) Demand: the card is in good condition
3) Reimbursement:
   Common card: The deposit will be returned.
   Remaining balance: No more than ¥ 10, will be returned on the spot. Else, it will be returned on the spot after deducting 5% commission charge with your purchase certificate.
   Souvenir card: No

2. **Privilege**
   - Transferring among buses, metro lines in 120 minutes can have 1 RMB cheaper.
   - You can have a 20% discount when taking the maglev

3. **Notice**
   - The card is unregistered and can be used repeatedly. No report of the loss.
   - If the balance cannot afford the transportation fee, you can have one overdraft. The highest overdraft is 8 RMB. The overdraft will be deducted when you recharge the card. When the balance is 0 or a negative number, you cannot use the card.

(For more official information: [http://www.sptcc.com/index.html](http://www.sptcc.com/index.html))
b) Metro

1. Around the campus:
Nearest Station: Line 11 Shanghai Automobile City or East Changji Rd.

2. Ticket Purchase:
  ● Place: Self-service machines in metro stations
  ● Process:
    1) Choose the metro line and the station
    2) You can see the ticket price on the screen. Then choose the amount.
    3) Put the money into the machine. Get your ticket.
    (Notice: Some machines are ‘Paper currency only’ or ‘Coin only’)

3. The first train and the last one
The first train: At 5:00-6:00 in most circumstances
The last train: At 10:00-11:30 in most circumstances
   (Different metro lines have its own timetable. You can search on the official website: http://www.shmetro.com)

4. Shanghai Metro map
c) Bus

1. Around the campus

- **Laozhai (老宅):**
  - Anting line 4, Anting line 8, Jiahuang line, Jiasong line
  - Anting line 63

- **Chungui Rd. Xiechun Rd. (春归路谢春路):**
  - Anting line 5

- **NO. 23 Bridge Angong Rd. (安公路23号桥):**
  - Anting line 4

- **Cao’an Rd. Lvyuan Rd. (曹安公路绿苑路):**
  - Anting line 4, Bei’an cross-line bus, Bei’an line

- **Hanggui Rd. Lvyuan Rd. (杭桂路绿苑路):**
  - Anting line 4

- **Lvyuan Rd. Cao’an Rd. (绿苑路曹安公路):**
  - Anting line 4, Anting line 5, Anting line 8, Jiasong line

- **North Jiasong Rd. Cao’an Rd. (嘉松北路曹安公路):**
  - Anting line 4, Anting line 5, Anting line 8, Jiasong line

- **Cao’an Rd. North Jiasong Rd. (曹安公路嘉松北路):**
  - Bei’an cross-line bus, Bei’an line

- **Chungui Rd. Xiechun Rd. (春归路谢春路):**
  - Anting line 5

- **NO. 23 Bridge Angong Rd. (安公路23号桥):**
  - Anting line 4

- **Cao’an Rd. Lvyuan Rd. (曹安公路绿苑路):**
  - Anting line 4, Bei’an cross-line bus, Bei’an line

- **Hanggui Rd. Lvyuan Rd. (杭桂路绿苑路):**
  - Anting line 4

- **Lvyuan Rd. Cao’an Rd. (绿苑路曹安公路):**
  - Anting line 4, Anting line 5, Anting line 8, Jiasong line

- **North Jiasong Rd. Cao’an Rd. (嘉松北路曹安公路):**
  - Anting line 4, Anting line 5, Anting line 8, Jiasong line

- **Cao’an Rd. North Jiasong Rd. (曹安公路嘉松北路):**
  - Bei’an cross-line bus, Bei’an line

- **Chungui Rd. Xiechun Rd. (春归路谢春路):**
  - Anting line 5

- **NO. 23 Bridge Angong Rd. (安公路23号桥):**
  - Anting line 4

- **Cao’an Rd. Lvyuan Rd. (曹安公路绿苑路):**
  - Anting line 4, Bei’an cross-line bus, Bei’an line

- **Hanggui Rd. Lvyuan Rd. (杭桂路绿苑路):**
  - Anting line 4

- **Lvyuan Rd. Cao’an Rd. (绿苑路曹安公路):**
  - Anting line 4, Anting line 5, Anting line 8, Jiasong line

- **North Jiasong Rd. Cao’an Rd. (嘉松北路曹安公路):**
  - Anting line 4, Anting line 5, Anting line 8, Jiasong line

- **Cao’an Rd. North Jiasong Rd. (曹安公路嘉松北路):**
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  - Anting line 4, Anting line 5, Anting line 8, Jiasong line

- **Cao’an Rd. North Jiasong Rd. (曹安公路嘉松北路):**
  - Bei’an cross-line bus, Bei’an line

---

<table>
<thead>
<tr>
<th>Price</th>
<th>Day</th>
<th>Night</th>
</tr>
</thead>
<tbody>
<tr>
<td>¥2</td>
<td>14-16 (depend on the vehicle type)</td>
<td>18-20 (depend on the vehicle type)</td>
</tr>
</tbody>
</table>

---

- **Taxi**

1. Price (元)
Over 3 km: per km | 2.50 | 3.10
Over 10 km: per km | 3.6 | 4.7
Waiting for 1 min | 0.52 | 0.62

2. The ways to call a taxi
1) Street hail
2) By applications like DiDi(滴滴打车), Uber, etc.
3) By phone (need to pay extra fee for reservation)
   Some booking hotlines:
<table>
<thead>
<tr>
<th>Taxi Name (Chinese)</th>
<th>Hotline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dazhong Taxi(大众出租)</td>
<td>96822</td>
</tr>
<tr>
<td>Haibo Taxi(海博出租)</td>
<td>96933</td>
</tr>
<tr>
<td>Qiangsheng Taxi(上海强生)</td>
<td>62580000</td>
</tr>
<tr>
<td>Jinjiang Taxi(上海锦江)</td>
<td>96961</td>
</tr>
<tr>
<td>Bashi Taxi(巴士出租)</td>
<td>96840</td>
</tr>
</tbody>
</table>

g) Important Transportation Hub
1. Airport and Railway station
   1) Shanghai Pudong International Airport
      Transportation (from the university):
      Line 10: Tongji University to East Nanjing Road.
      Transfer Line 2 to Pudong International Airport (notice: when taking Line 2, you
      need to transfer another train that go to the airport at Guanglan Road.)
      About 2 hours
   2) Shanghai Hongqiao Airport and Hongqiao Railway Station
      Transportation (from the university):
      Line 10(to Hongqiao Railway Station): Tongji University to terminal station:
      Hongqiao Railway Station
   3) Shanghai Railway Station
      Transportation (from the university):
      Line 10: Tongji University to Hailun Road
      Transfer Line 4: to Shanghai Railway Station

Banking

***Notice: E-bank and mobile payment are widely used in China. Please
beware of frauds! If there is any problem, you can ask International
**Students Office for help!**

a) Banks and ATMs around the campus

1. **Banks and ATMs around the campus**

   ① Ping’an Bank（平安银行）
   ② ATM of the Agriculture Bank of China(中国农业银行 24 小时自助银行)
   ③ ATM of China Construction Bank（中国建设银行 24 小时自助银行）
   （On campus: There is ATM of the Agriculture Bank of China in Building F, but there will be no balance in rush hour.）

2. **Business Process**

   1) Get a number on self-service machine
   2) Wait for your turn
   3) Go to the counter that call your number
   （You can have basic services such as depositing fund, withdrawing fund, etc. on ATM . To deal with the bank card services, please go to the counter.）

b) **The use of foreign cards**

- When you are shopping, please mind the logo near the cashier counter such as:
You can use these cards when it is listed
● Other payment methods often used in China:

UnionPay(银联)、微信支付(Wechat)、支付宝(Alipay)

Shopping & Recreation

***Notice: According to the law of Shanghai, you cannot smoke indoor!

Please take care of your own belongings in public!

a) Supermarkets around the campus

1. Supermarkets

<table>
<thead>
<tr>
<th>Supermarket</th>
<th>Add.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrefour 家乐福</td>
<td>3168 Fengxiang Rd., Nanxiang Town, Jiading District</td>
</tr>
<tr>
<td></td>
<td>（嘉定区南翔镇丰翔路3168号）</td>
</tr>
<tr>
<td>RT-MART 大润发</td>
<td>3F, Jiatinghui City Life Square</td>
</tr>
<tr>
<td></td>
<td>1055 South Moyu Rd., Jiading District</td>
</tr>
<tr>
<td></td>
<td>（嘉定区墨玉南路1055号嘉亭荟城市生活广场3层）</td>
</tr>
</tbody>
</table>

b) Shopping Centers around the campus

1. Anting(安亭)（you can take metro Line 11 to get there）
2. **Nanxiang** (南翔) （you can take metro Line 11 to get there）

<table>
<thead>
<tr>
<th>Shopping centers</th>
<th>Transportation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Life Hub @Anting(嘉庭荟)</td>
<td>Take Metro line 11 to Anting Station</td>
</tr>
<tr>
<td>MCC/Shineton City Plaza</td>
<td>Take Metro line 11 to Nanxiang Station</td>
</tr>
</tbody>
</table>
How to pronounce all these names in Chinese?

昌吉东路 | 昌吉东路 | tong xin lou | tong xin lou | tong xin lou
嘉松北路 | ji shan lu | tong xin lou | tong xin lou | tong xin lou
曹安公路 | cao an gong lu | tong xin lou | tong xin lou | tong xin lou
同嘉大道 | tong jia da dao | tong xin lou | tong xin lou | tong xin lou
中央大道 | zhong yang da dao | tong xin lou | tong xin lou | tong xin lou
李庄环路 | li zhuang huan lu | tong xin lou | tong xin lou | tong xin lou
嘉园路 | jia yuan lu | tong xin lou | tong xin lou | tong xin lou
丽园路 | li yuan lu | tong xin lou | tong xin lou | tong xin lou
嘉一东路 | jia yi lu | tong xin lou | tong xin lou | tong xin lou
嘉二东路 | jia er lu | tong xin lou | tong xin lou | tong xin lou
嘉三路 | jia san lu | tong xin lou | tong xin lou | tong xin lou
嘉四路 | jia si lu | tong xin lou | tong xin lou | tong xin lou
嘉五路 | jia wu lu | tong xin lou | tong xin lou | tong xin lou
嘉六路 | jia liu lu | tong xin lou | tong xin lou | tong xin lou
同甲路 | tong jia lu | tong xin lou | tong xin lou | tong xin lou
同乙路 | tong yi lu | tong xin lou | tong xin lou | tong xin lou
同丙路 | tong bing lu | tong xin lou | tong xin lou | tong xin lou
同丁路 | tong ding lu | tong xin lou | tong xin lou | tong xin lou
桃李路 | tai li lu | tong xin lou | tong xin lou | tong xin lou
栋梁路 | dong liang lu | tong xin lou | tong xin lou | tong xin lou

图书馆 | tu shu guan | tong xin lou | tong xin lou | tong xin lou
开物馆 | kai wu guan | tong xin lou | tong xin lou | tong xin lou
宁远馆 | ning yuan guan | tong xin lou | tong xin lou | tong xin lou
通达馆 | tong da guan | tong xin lou | tong xin lou | tong xin lou
德才馆 | decai guan | tong xin lou | tong xin lou | tong xin lou
智育馆 | zhi yu guan | tong xin lou | tong xin lou | tong xin lou
惟新馆 | wei xin guan | tong xin lou | tong xin lou | tong xin lou

地震工程馆 | di zhen gong cheng guan | tong xin lou | tong xin lou | tong xin lou
上海地面交通工具风洞中心 | shanghai mian di jiao lú tong gong jù feng dòng zhong xin | tong xin lou | tong xin lou | tong xin lou

Dormitories for Teachers and Foreign Students
Canteen
School Clinic
Library
Teaching Buildings
Multifunctional Buildings
Acknowledgement:

The official website of Tongji University
The official website of International Students Office
Freshman Guide of Tongji University (Jiading Campus)
Tongji University International Student Guide Book
Student handbook of Tongji University

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