**The Form for Extra Introduction Letter of Visa Application**

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| Passport Name |  | Passport No. |  |
| Student No. |  | School/Department |  |
| Please state the reasons of applying for extra introduction letter | | | |
| Personal Signature | I have already known this regulation and will ensure it won’t happen again.  Signature  Date | | |
| Comments of School/Department | Signature  Stamp  Date | | |