

# International Doctoral Program in Design

Program Title: International Doctoral Program in Design

Major Code: 130500

Program Duration: 4 Years

Tuition Fees: 68,000 CNY/ Year

## **Eligibility:**

- a. Non-Chinese citizen in good health;
- b. An applicant for the doctoral program must hold a Master's degree, or another qualification of equivalent academic performance, as determined by D&I Academic Committee;
- c. Applicants should have undergraduate and postgraduate education experience in relevant fields, and have a good academic performance;
- d. Applicants must have qualified English proficiency. Those whose mother languages are other than English are required to provide official language test results as supporting material: TOEFL (total score of 80 or above); or IELTS (total score of 6 or above).

Note: Since 2010, those who immigrated to other countries from the Mainland China, Hong Kong, Macao, or Taiwan and applying to study in Tongji University as international students must satisfy the following additional requirements: 1) the applicant must hold a valid passport or other relevant internationally recognized documents for at least 4 years; and 2) in the latest 4 years (by each April 30th of the year of University registration), the applicant must live overseas for over 2 years (living overseas for 9 months can be converted to 1 year, which is subject to the exit-entry stamp on visa).

## **Online Application**

<http://study-info.tongji.edu.cn/member/login.do>

## **Application Materials:**

a. The degree certificate. If the certificate is not in Chinese or English, the original notarized translated versions must be submitted.

\* The certificate should be notarized by local Chinese Embassy or local Chinese Consulates (or foreign embassies or consulates in China).

Certificate of expected graduation issued by education in current academic institution (for applicants who will be graduating in the same year only).

Degree certificate is required to be verified and notarized documents must be submitted at the registration.

b. Original or notarized academic transcripts. If the academic transcripts are not in Chinese or English, the original notarized translated document must be submitted.

c. Demonstration of English proficiency through a valid record of either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS), only

if the applicant's mother language is not English. The transcript should be the test result within two years before the date of application.

d. Personal statement. Around 1500 words for doctoral candidates, in English, to explain the motivation in studying in Tongji University College of Design and Innovation (D&I). The applicant is expected to introduce her/his study and work experience, academic research achievement, research interests, honor & awards, and previous experience in international academic exchanges, if any.

e. Recommendation letters from two professors or associate professors, in Chinese or English (signature and contact information are necessary, sealed in envelop).

\* In addition to the above application materials, the university may require applicant to provide supplementary materials, depending on the circumstances. Application materials sent by email are unacceptable. The application fee is nonrefundable. Application documents will not be returned.

### **Academic Requirements:**

#### **a. Coursework Requirements.**

1. All PhD candidates should complete at least 23 credits, with 4 credits for common degree courses, no fewer than 4 credits for professional degree courses, 6 credits for non-degree courses (including 2 credits from other departments) , and 9 credits for compulsory courses (1 credit for Dissertation Proposal , 1 credit for Graduate Academic Code of Conduct, 2 credits for Tongji University Advanced Lectures for Graduate Students, 1 credit for Academic Presentation of Periodical Results, 3 credits for Mid-Term Examination and 1 credit for Teaching Practice).
2. In non-degree courses, 2 credits must be completed for cross-disciplinary or cross-faculty course.

#### **b. Dissertation Requirements.**

Under the supervisor's guidance, the student must complete a dissertation independently. The dissertation should adequately represent that the doctoral candidate has achieved all requirements described in this doctoral program.

The dissertation shall be written in English, with a detailed Chinese abstract. The double-blinded review is applied to all doctoral dissertations.

The dissertation includes dissertation proposal, mid-term examination, preliminary defense, anonymous review and defense.

##### **1. Dissertation Proposal**

Dissertation Proposal should be done no later than the third semester. The presentation of the dissertation proposal is organized dispersedly. The topic of the thesis is not organized simultaneously and not ranked. Those who fail in the presentation can have a second round after 6 months minimum. For those who fail in both, their study is automatically terminated, and academic status canceled. For those who are in the master-doctoral continuous study program,

dropout will be suggested; however, upon recognition by the program committee as eligible for postgraduate education scheme, they can be transferred to a postgraduate program to continue their study.

## 2. Mid-Term Examination

(1) The mid-term examination is carried out in the form of writing a research report, which must be relevant to the dissertation.

(2) Mid-Term Examination is normally organized no later than the fourth semester. Basic requirements for organizing and implementing the evaluation follow the Trial Instructions for Comprehensive Interim Evaluation for PhD Candidates. The evaluation consists four sections including moral character and academic integrity, coursework, academic attainment and interim progress of dissertation writing. Those who fail any one of the four fail the evaluation.

(3) All will be gathered for examinations and be sorted based on the disciplines, and results put into management information system by category.  $\leq 40\%$  will be evaluated as “excellent”,  $\leq 40\%$  “good”, and  $\leq 20\%$  “pass” or “fail”. Please refer to Appendix I, III and IV for more details.

(4) Those who fail the Mid-Term Examination are required to attend a second round the next year and can pass the second and be given an overall evaluation of pass. For those who fail in both, their study is automatically terminated, and academic status canceled. For those who are in the master-doctoral continuous study program, dropout will be suggested; however, upon recognition by the program committee as eligible for postgraduate education scheme, they can be transferred to a postgraduate program to continue their study.

## 3. Preliminary defense

Preliminary defense is an important part in evaluating dissertation writing process and guaranteeing dissertation quality. The writing of an academic paper which meets the requirements of the publication must be completed before the preliminary defense. PhD candidates are required to attend the preliminary defense, which is organized simultaneously, so as to continue follow-up procedures such as anonymous review. Upon completion of degree dissertation and approval by supervisors, the application of preliminary defense can be made. The composition of preliminary defense committee and the organizing are consistent with those of the formal dissertation defense. Those who fail in the first preliminary defense can apply for a second round. For those who fail in both, their academic status will be canceled.

## 4. Anonymous Review

Anonymous Review is required for all degree dissertations after candidates pass the preliminary defense. Upon approval by the supervisors, candidates will have their dissertations reviewed through a double-blind preliminary process three months before dissertation defense. Those who pass the review, or are suggested by the committee to make moderate adjustments which are eventually approved by the supervisors, can apply for the formal dissertation defense. For those whose dissertations are suggested a significant revision, the review fails. Applicants should revise their dissertations based on opinions given by the committee and attend a second round 3 months or 6 months later. Please refer to the Instructions for Doctoral Dissertations in College of Design and Innovation.

#### 5. Dissertation Defense,

Dissertation Defense, which includes dissertation review, defense organizing, defense review, defense process and earlier or postponed defense, must follow the Training Instructions of Tongji University Doctoral Degree Education (TJU Graduate [2016] NO. 72)

#### c. Paper Publication Requirements.

Before applying for graduation, the doctoral student should have published 3 academic papers (either published by International or Chinese journals or included in published proceedings of International Conferences) as the first author. It is also acceptable if the student publishes the paper as the second author with her/his supervisor as the first author. Among the student's publications, there should be at least 2 papers that is published by an SCI, SSCI, CSCD, A&HCI, or EI journal (Only one article published by CSCD journal can be deemed valid), and 1 paper that is included in officially published proceedings of international academic conference that is authorized by D&I Academic Committee. During the study period, if the student receives one certificate of invention patent as the first named inventor, or as the second named inventor with her/his supervisor as the first named inventor, this achievement is regarded as equal to that of one journal or conference paper that is authorized by D&I Academic Committee.

Doctoral students, who have not reached the publication requirements but have accomplished this program, may also apply for the dissertation defense after obtaining the permission from the academic degree evaluation subcommittee. If the candidate would defend the dissertation successfully, she/he could apply for graduation. The degree application process should follow the instruction of the article VI in 'Publication requirements to Master/Doctoral degree applicants of Tongji University'.

#### d. Main Courses.

1	Design Philosophy: Structure of inquiry
2	Reading Design Literature (Art)
3	Quantitative Methodologies for Design Research
4	Design Research Methods
5	Academic Writing

#### e. Degree.

The Doctor of Arts degree is awarded upon successful completion of the academic requirements described above.

#### Contact Information:

1. College of Design and Innovation

Ms. LI Hua (lhsmile@126.com)

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For application inquiries, please consult via the following email: Ms. LI Hua  
(lhsmile@126.com).

After submitting the application online, please send your application dossier (electric version) to  
lhsmile@126.com.

## 2. International Student Office

Ms. Wang Yan (wangyan3315@tongji.edu.cn)

Address: International Student Office Rm.705 Zhonghe Building No.1239 Siping Road,  
Shanghai P.R. China

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Tel: 021-65983611

After submitting the application online, please send your application dossier (paper version) to  
above contacts.