

同济大学国际学生自费学历项目学费支付指南

一、关于预付学费

1、同济大学对符合录取条件的自费学历项目（本科、硕士、博士）自费申请人预收一学期学费，申请人在收到邮件录取通知后，在指定日期内完成学费预付。如超过该日期未预付学费，视为放弃入学资格。

2、付费方式

- 1) 使用中国境内银行卡支付：微信、支付宝及网上银行缴费；
- 2) 无法使用在线支付功能的申请人，可通过银行汇款缴费。汇率差和手续费由学生本人承担。账户信息如下：

<p>【国内】（面向中国境内账户）： For Accounts in China: 户名(Beneficiary): 同济大学 账号(Beneficiary Bank Account No.): 033267-00812000848 开户银行(Beneficiary Bank): 中国农业银行股 份有限公司上海五角场支行 中国农业银行股份有限公司上海五角场支行 行号(Bank Number): 103290035039 地址(Address): 上海市杨浦区翔殷路 1128 号</p>	<p>【国外】（面向中国境外账户）： For accounts overseas: Beneficiary: TongJi University 户名: 同济大学 Beneficiary Bank: Bank of China, Shanghai Branch yangpu sub-branch 开户银行: 中国银行上海市赤峰路支行 Address: NO.83 chifeng road, shanghai, 200092, P.R.China 地址: 中国上海市杨浦区赤峰路 83 号 (邮编: 200092) Beneficiary Bank Account No.: 433859245525 账号: 433859245525 Swift number: BKCHCNBJ300 转账号: BKCHCNBJ300</p>
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3、支付成功后，登录网申系统（study-info.tongji.edu.cn），在线上传支付凭证。经留学生办公室初步确认转账凭证后，发放正式录取材料。新生来校报到

后由财务处核查转账是否已经到账，如未到账再现场进行学费支付。

4、奖学金生（含中国政府奖学金、上海市政府奖学金、同济大学国际学生卓越奖学金、同济大学中国银行全球菁英奖学金等）无须预付学费。

二、关于退费

1、已成功预付学费，并满足以下情形的申请人，可申请退还预付学费

A. 自支付成功（以我校实际到账日）60天内，书面确认放弃申请者，按我校实际到账金额以人民币形式退还至中国国内银行账户。由申请人承担汇率差和手续费，以当天汇率结算；

B. 学校取消专业 如果大学在学生确认录取通知书之后取消该专业且不同意转其他专业，按我校实际到账金额以人民币形式退还至中国国内银行账户。

C. 因非个人原因签证申请失败者，可申请退费。请提交使领馆正式的签证申请失败证明，在报到截止日（以入学当年公布报到日期为准）前向学校书面递交退费申请书，按我校实际到账金额退还预付费；由申请人承担汇率差和手续费，以当天汇率结算；

2、已成功预付学费的申请人，以下情形不予退还预付学费：

A. 自支付成功（以我校实际到账日）60天以后，确认放弃者，不予退还；

B. 已录取但未报到的学生，预付学费不予退还；

C. 因个人原因导致签证申请失败者，不予退还；

D. 入学后提出转学或退学者，不予退还。

三、退费手续

符合退费政策的申请人，可按以下流程提交退费申请：

1) 未报到申请人：本人填写退费申请书（参照模板），递交书面申请，同时提供佐证材料，清单如下：

◆ 护照复印件

◆ 中国国内银行账户信息（包括户名、卡号、开户银行信息）

*如银行卡非学生本人名下，而由他人代收，请额外提供学生本人授权书和代收人护照复印件

◆ 支付凭证（原件扫描）

◆ 其他（使领馆官方签证申请失败证明等）

完成退费流程至少需要 90 个工作日，请悉知。

四、 同济大学保留对以上协议条款的修订权和解释权。

Tuition Prepayment Guide for Self-Funded International Students Enrolled in Degree Programs at Tongji University

Tuition Prepayment

Tongji University collects one semester of tuition in advance from self-funded applicants for degree programs (undergraduate, master's, doctoral) who meet the admission requirements. Applicants shall complete the tuition prepayment by specified date after receiving the admission email. Failure to prepay tuition by the deadline shall be

deemed as waiving the admission qualification.

Payment Methods

1.Payment via bank cards within Chinese Mainland: WeChat, Alipay, and online banking payments are accepted.

2.Applicants unable to use online payment may pay via bank transfer.

Any exchange rate differences and transaction fees shall be borne by the student. The account information is as follows:

3. After successful payment, log in to the online application system

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(study-info.tongji.edu.cn) to upload the payment receipt online. The official admission documents will be issued after preliminary verification of the transfer receipt by the International Student Office. After new students register on campus, the Finance Office will check whether the transfer has been received; if not received, tuition shall be paid on site.

4. Scholarship students (including Chinese Government Scholarship, Shanghai Government Scholarship, Tongji University Outstanding International Student Scholarship, Tongji University-Bank of China Global Elite Scholarship, etc.) are exempt from tuition prepayment.

II. Tuition Refund

1. Applicants who have successfully prepaid tuition may apply for a refund under the following circumstances:

A. Applicants who confirm withdrawal in writing within 60 days from the date of successful payment (date of actual receipt by the university) shall be refunded the actual amount received by the university in RMB to a domestic bank account in China. The applicant shall bear any exchange rate differences and transaction fees, settled at the exchange rate of the day.

B. Program cancellation by the university: If the university cancels the program after the student confirms the admission notice and the student does not agree to transfer to another program, the actual amount received by the university shall be refunded in RMB to a domestic bank account in China.

C. Visa rejection due to reasons beyond personal control: Applicants may apply for a refund by submitting an official visa rejection certificate from the embassy/consulate and a written refund application before the

registration deadline (subject to the officially announced registration date of the admission year). The actual prepayment amount received by the university shall be refunded; the applicant shall bear any exchange rate differences and transaction fees, settled at the exchange rate of the day.

2. Prepaid tuition shall NOT be refunded to applicants who have successfully paid under the following circumstances:

A. Applicants who confirm withdrawal more than 60 days from the date of successful payment (date of actual receipt by the university).

B. Admitted students who fail to register.

C. Visa rejection due to personal reasons.

D. D. Students who apply for transfer or withdrawal after enrollment.

III. Refund Procedures

Eligible applicants may submit a refund application in accordance with the following procedures: For applicants who have not registered:

1) Complete and submit a written refund application form (refer to the template) with supporting documents as listed below:

◆ Copy of passport

◆ Domestic Chinese bank account information (including account name, card number, issuing bank details)

*If the bank card is not under the student's name and is collected by

another person, a letter of authorization from the student and a copy of the collector's passport shall be additionally provided.

- ◆ Original scan of payment receipt
- ◆ Other documents (e.g., official visa rejection certificate from embassy/consulate)

It takes at least 90 working days to complete the refund process.

IV. Reservation of Rights

Tongji University reserves the right to revise and interpret the terms and conditions of the above agreement.